



# Newton Flotman Parish Council Meeting Minutes

30 April 2024, 8:50pm, Newton Flotman Village Centre

Present: Paul Weeks (Chairman) Maria Hutson (Clerk)  
Drew Broad  
Cate McNerney

- 1) To consider accepting apologies for absence  
Lesley Crump, Bruce Turnbull and David Segens – all accepted
- 2) To receive declarations of interest on items on the agenda and consider any requests for dispensations  
Paul Weeks declared an interest in item 8d as he is a member of the Long Stratton Medical Partnership's Patient Participation Group.  
Drew Broad declared an interest in item 8b as he is on the Village Centre Committee.  
Paul Weeks and Drew Broad declared an interest in item 8f as they are on the Neighbourhood Plan steering group.
- 3) To approve and confirm minutes of the last full council meeting on 26 March 2024  
**These were agreed as a true record of proceedings with no amendments.**
- 4) Matters arising from previous minutes  
None
- 5) Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports  
John Cook has met with Daniel Elmer and discussions continue regarding Flordon Road highways issues
- 6) To review any correspondence received (that is not already on the agenda) – **for information only**  
Norwich to Tilbury project update and consultation - noted  
South Norfolk Community awards – noted and will make a nomination for David Gibbs  
Hornsea Three – to attend June meeting
- 7) Councillor updates (to hear reports from Councillors on any parish activity they have undertaken since the last meeting, and which is not on the agenda) – **for information only**  
None
- 8) Regular Items – to receive any updates and to agree any necessary action in relation to:
  - a) Highway issues  
None
  - b) Newton Flotman Village Centre & Alan King Playing Field  
Plans are in hand to clear and reinsulate the roof. The Village Centre received £1000 from Hayden's light show.
  - c) Church activities  
None
  - d) Patient Participation Group  
Diabetes roadshow to be held at Long Stratton High School on 4<sup>th</sup> July
  - e) Youth Club

SLA is being amended and dates being added in lieu of cancelled sessions. Awaiting document from YMCA

f) Neighbourhood Plan

Policies are now being written and the plan is progressing to schedule.

9) To receive an update on D day celebrations

The village centre is booked for the evening. Paul Weeks has made arrangements for Fish and Chips to be ordered from one of the fish and chip shops in Long Stratton. Forms are going out and food must be prebooked and prepaid, ideally into the Parish Council bank account.

10) Finance

a) To note receipts and payments made since the last meeting

Receipts for April 2024 (below) were noted

HMRC	VAT reclaim 23-24	1,021.67
South Norfolk Council	50% Precept	14,878.50

Payments since the last meeting (below) were noted

Norfolk PTS	Subscription	297.57
Norfolk County Council	Parish Partnership match funding	2,079.32
Anglia Water	Allotment water	41.00
Norfolk Pension Fund	March Pension	136.18
Maria Hutson	April Salary and Expenses	623.06
Norfolk Pension Fund	Pension Contribution	191.17
HMRC	PAYE Month 1	43.60

b) To agree invoices for payment

Nurture	Grass cutting at Village Centr	255.58
Sonya Blyth	Internal Audit	120.00

These payments were agreed and will be authorised

11) Planning

a) To consider any planning applications that may be received after the publication of the agenda.

[2024/1186 | Single storey side and rear extension | 3 Lime Bank Flordon Road Newton Flotman Norfolk NR15 1PG \(southnorfolkandbroadland.gov.uk\)](#)

There were discussions regarding this planning application and the effect on the street scene. Drew Broad and Cate McNery to speak with the architect and raise their concerns to see if changes to the plans are possible in regards to the render and roof.

b) To note any planning decisions made

None

12) To note the date of the next meeting Parish Council Meeting – Tuesday 21st May, Annual Parish Council Meeting, 7:30pm, **Church Room**

Meeting closed – 21:39