



Newton Flotman Parish Council Meeting

I hereby give notice of a meeting of Newton Flotman Parish Council and summon members to attend.

The meeting will be held on **Tuesday 29 March 2022,**

Newton Flotman Village Centre at 7.30pm

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Julie King
Clerk to the Parish Council

24 March 2022

Agenda

1. To consider accepting apologies for absence
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensations
3. To approve and confirm minutes of the last full council meeting on 14 March 2022
4. Public Participation – an opportunity for the public to ask questions or to make comment and for any District Councillor, County Councillor or Police reports
5. To review any correspondence received (that is not already on the agenda) – **for information only**
6. Councillor updates (to hear reports from Councillors on any parish activity they've undertaken since the last meeting, and which is not on the agenda) – **for information only**
7. Regular Items – to receive any updates and to agree any necessary action in relation to:
 - a. Highway Issues
 - b. Newton Flotman Village Centre & Alan King Playing Field
 - c. Church activities
 - d. Patient Participation Group
 - e. Development
 - i. To receive an update on the Village Cluster consultation, if any
 - ii. To receive an update on the application for 31 houses off Alan Avenue
8. Matters Arising from Previous Minutes
 - a. To receive an update with regard to the Flordon Road/A140 junction
 - b. To receive an update on working with South Norfolk Council to improve access to Smockmill Common, if any
 - c. To further consider road safety on Flordon Road including the use of road markings
 - d. To hear a report and to agree actions with regard to the establishment of a youth club including agreeing on the:
 - i. YMCA package – gold, silver or bronze
 - ii. Evening and start date
 - iii. Running time
 - iv. Age range
 - v. Weeks that it will run
 - vi. Charge, if any
 - vii. Establishment of a tuck shop and who will run it

- viii. Catchment of the children, if any
 - ix. How it will be publicised
 - e. To consider progressing the project of a skate park/BMX track on the playing field
 - f. To hear an update on the establishment of an email newsletter
 - g. To receive an update regarding the tree planting and establishment of wildflower areas on King's Green and to consider
 - i. the purchase of a plaque for the 'Platinum Jubilee' tree
 - ii. signage to inform parishioners of the intention for the area
 - h. To hear an update on plans for the Platinum Jubilee of Queen Elizabeth II including consideration of applying for a road closure for Flordon Road on the evening of Thursday 2 June and applying for a grant for £200 from South Norfolk Council
 - i. To hear an update on the repair and maintenance of the play equipment
 - j. To hear an update on ditches and drainage in the parish
 - k. To hear a report on a meeting attended with South Norfolk Council and to consider any necessary response:
 - i. Community Infrastructure Levy (CIL)
 - ii. Levelling Up Agenda
 - iii. Local Government Association (LGA) Report on Parish and Town Councils
9. New Items
- a. To consider objectives for the council for the coming year
 - b. To consider the replacement of the 'Newton Flotman' sign on the A140 northbound
 - c. To receive the clerk's resignation and to agree the following:
 - i. The advert for clerk/RFO including terms and salary and timescale
 - ii. Councillors who will be involved in the recruitment process including shortlisting and interviewing
10. Periodic Items
- a. To agree the arrangements and invitees for the Annual Parish Meeting on 26 April
 - b. To agree the Parish Council representative on the Village Centre Committee for the forthcoming year
 - c. To review the Lone Worker Policy
 - d. To review the Co-option Policy
11. Finance
- a. To note receipts and payments made since the last meeting
 - b. To consider donation requests
 - c. To agree invoices for payment
12. Planning
- a. To hear an update, if any, on the Long Stratton applications 2018/0111 & 2018/0112
 - b. To review planning meeting decisions since the last full Parish Council meeting
 - c. To hear a report on plans accepted/refused by South Norfolk Council
 - d. To hear an update on any planning appeals or planning enforcements
13. To receive items for the next agenda
14. To note the date of the next meeting – Tuesday 31 May 2022 (Annual Parish Meeting Tuesday 26 April 2022)
15. To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed
16. To hear a report on the Clerk's appraisal and to note the new salary

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