



Newton Flotman Parish Council Meeting

I hereby give notice of a meeting of Newton Flotman Parish Council and summon members to attend.
The meeting will be held on **Wednesday 21 July 2021, Newton Flotman Village Centre at 7.30pm**

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Julie King
Clerk to the Parish Council

16 July 2021

Agenda

1. To consider accepting apologies for absence
2. To receive declarations of interest for items on the agenda and to consider any requests for dispensations
3. To approve and confirm minutes of the last full council meeting on 4 May 2021
4. To consider the co-option of a councillor to fill the vacancy
5. Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
6. To consider a response to [South Norfolk Council's Village Cluster consultation](#) including:
 - a. the plots identified as preferred, shortlisted and rejected
 - b. the effect on the A140/Flordon Road junction
 - c. concerns raised regarding the sewage infrastructure in the village
7. To review any correspondence received (that is not already on the agenda) – **for information only**, including:
 - a. the pending pre-application consultation regarding the plot known as 'NEW1' off Alan Avenue
8. Councillor updates (to hear reports from Councillors on any parish activity they've undertaken since the last meeting, and which is not on the agenda) – **for information only**
9. To report matters arising from minutes not on the agenda – **for information only**
10. Regular Items – to receive any updates and to agree any necessary action in relation to:
 - a. Highway Issues including
 - i. concerns raised about the safety of pedestrians when using the pedestrian refuge to cross the A140
 - b. Newton Flotman Village Centre & Alan King Playing Field
 - c. Church activities
 - d. Patient Participation Group
11. Matters Arising from Previous Minutes
 - a. To hear an update with regard to the Flordon Road/A140 junction including issues with parking close to the junction
 - b. To hear an update on working with South Norfolk Council to improve access to Smockmill Common
 - c. To hear an update on the requested bus service for the 'top' of the village

- d. To hear an update on action that can be taken to prevent future flooding from the River Tas
 - e. To hear an update on the parish plan
 - f. To consider whether to allow the advertising sign for Pre-school to remain on Kings Green
12. New Items
- a. To consider a litter bin at the Grove Way entrance to the Playing Field
 - b. To consider a new cutting specification and tree planting for Kings Green to include:
 - i. allowing the planting of trees by a volunteer group in line with plan supplied
 - ii. the purchase of trees, posts and guards
 - iii. a review of the cutting of Kings Green allowing sections to be left to encourage wildlife and wild flowers
 - iv. the purchase and planting of wildflowers
 - c. To start to consider whether to apply to the Parish Partnership Scheme for 2022/23
 - d. To consider training for the new councillors
 - e. To consider the purchase of 'Good Councillor Guides' for all councillors
 - f. To consider marking the event of the Platinum Jubilee of Queen Elizabeth II
13. Periodic Items
- a. To review the rent for the allotments
 - b. To review the Freedom of Information Guide to Information and Schedule of Charges
 - c. To receive the report of the inspection of the Parish Council's assets and to consider any necessary action
 - d. To review the Risk Assessments including the Business Continuity Plan
 - e. To review the Internal Controls and to appoint an Internal Auditor
14. Finance
- a. To agree the first quarter accounts
 - b. To consider any donation requests
 - c. To note receipts and payments made since the last meeting
 - d. To agree invoices for payment
15. Planning
- a. To hear an update on the proposed solar farm at Bloy's Grove and to consider any necessary response
 - b. To hear an update on the Long Stratton applications 2018/0111 & 2018/0112 and to consider any necessary response
 - c. To hear an update on planning application 2018/2631, land west of Norwich Road, Swainsthorpe and to consider any further response
 - d. To review planning meeting decisions since the last full Parish Council meeting
 - e. To hear a report on plans accepted/refused by South Norfolk Council
 - f. To hear an update on any planning appeals or planning enforcements
16. Data Protection
- a. To receive and adopt the minutes of the last Data Protection committee meeting.
17. To receive items for the next agenda
18. To note the date of the next meeting – Tuesday 28 September 2021