

Newton Flotman Parish Council Meeting

Minutes of the meeting held on Tuesday 28 January 2020, 7.30pm

Present David Gibbs (Chairman) Julie King (Clerk)
 Bob Kelf
 Bob McKelvey
 David Segens
 Paul Weeks

Members of the public: None.

1. Apologies for Absence

It was agreed to accept apologies from Jeffrey Billings – away. Florence Ellis, District Councillor, also sent her apologies.

2. Declaration of Interest for Items on the Agenda and Dispensations

None.

3. Minutes of the Meeting held on 14 January 2020

These were agreed as a true record of proceedings with no amendments.

4. Co-option of Councillor

It was noted that there hadn't been a call for an election so the Council were free to co-opt. The vacancy had been advertised on the village notice boards and on the website, to date there had been no applicants.

5. Public Participation

None.

6. Correspondence

The correspondence would be circulated.

7. Councillor Updates

None.

8. Matters Arising

None.

9. Regular Items

a. SAM 2 Device

The device was currently on loan to Swainsthorpe Parish Council. It was noted that there was fault with the inbuilt battery and **it was agreed to get a quote for its replacement.**

b. Highway Issues

Concern was expressed at the state of the verges on School Road, it was noted that those parking for the school were churning them up, turning the grass into mud. **It was agreed to bring to the attention of Highways.**

The clerk had written to the owners of 94 Alan Avenue regarding a boundary hedge that was obstructing the pavement.

A vehicle had been parked on St Mary's Close for several weeks. It was understood that the vehicle was taxed and insured but that it had recently been vandalised. **It was agreed that the clerk would contact the Police.**

The bump in the footpath between School Road and The Crescent was still being chased with Saffron.

- c. Newton Flotman Village Centre and Alan King Playing Field
David Segens and the Clerk would be attending the Village Centre Committee meeting in February to discuss the respective roles of the Parish Council and Village Centre Trustees.
- d. Church Activities
Nothing to report.

10. Matters Arising

- a. Flordon Road/A140 Junction Improvements
Concern was expressed regarding pedestrian safety when crossing the A140, it was felt that the pedestrian refuge wasn't large enough.

The Council's suggestions regarding junction improvements, as agreed at the November meeting, had been fed back to Highways. They were to allocate a designer who would be in touch in due course.

Discussions took place regarding the response to Highways agreed at the November meeting and concern was expressed that an opportunity had been missed to secure a re-design of the junction.

Consideration was given to requesting a reduction in the speed limit on the A140 through the village to 30mph. **It was agreed to request that this be added to the Parish Council's previous requests.**

It was agreed to review progress made in six months.

- b. Flordon Road Pedestrian Signs
The signs had been moved and were now in the correct location.
- c. Land East of the A140
Nothing further to report. Concern was expressed that there appeared to be no progress in the building of the properties but **it was agreed not to chase this at this time.**
- d. Affordable Housing Project
Saffron had confirmed that the site adjacent to the railway line would not receive support from Highways but that they were still interested in acquiring a suitable site in Newton Flotman and would be pleased to hear should the

Parish Council be made aware of anything. Surprise was expressed that Saffron wasn't interested in the site on Olive Avenue.

- e. Access to Smockmill Common
Consideration was given to potential access and the permissions that would be required. **It was agreed to approach the landowners to see if permissions could be obtained for a permissive path.**

- f. 75th Anniversary of VE Day – 8-10 May 2020
Paul Weeks had agreed to coordinate arrangements for the events in Newton Flotman. A meeting had been held on 22 January with representatives from the Parochial Church Council, Women's Institute, Village Centre and the Newton Flotman and Saxlingham Thorpe Heritage Group. Paul outlined the events that were being planned and those involved in assisting. Consideration was given as to who would be applying for a possible grant and the insurance of the events, **it was agreed that this would not be the Parish Council and suggested that it would be better if it came under the banner of the Village Centre.**

- g. Tree Warden
No applications had been received.

11. New Items

- a. Village Centre Management Committee
It was noted that Jean Wilson had been the Parish Council's appointed Trustee, **it was agreed to appoint Paul Weeks.**

- b. Website Accessibility
The Clerk provided a verbal report regarding the regulations which would come into force in September. She said that she would begin working towards compliance and that nearer the time would draft an accessibility statement for Council's approval. **It was agreed that any additional hours should be logged and the Council could then consider paying for the overtime.**

- c. July Meeting
It was noted that the Village Centre was no longer available for the date set for the July meeting, **it was agreed that the July meeting would be held on 14 July 2020.**

12. Periodic Items

- a. Clerk's Appraisal
It was agreed to appoint David Gibbs and Bob Kelf to conduct the Clerk's appraisal, this would be reported back at the March meeting.

13. Consultations

- a. Greater Norwich Local Plan Consultation
It was noted that this consultation would run from 29 January to 16 March and that there wasn't a scheduled Parish Council meeting during this period. **It was agreed that the clerk would circulate the information and a**

meeting would be called if councillors felt necessary.

14. Finance

a. Requests for Donations

It was agreed to donate £30 to Norfolk Accident Rescue Service (NARS).

b. Receipts and Payments since the last meeting

The following receipts since the last meeting were noted:

Barclays	Interest	£5.91
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The following payments since the last meeting were noted:

Anglian Water	Allotment Water	£12.00
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c. Invoices for Payment

The following were approved and paid:

J King	Salary & expenses for Dec & Jan	£451.63
Norfolk Pension Fund	Pension contribution	£125.12
South Norfolk Council	Dog bin emptying	£689.76
South Norfolk Council	Ditch clearance	£252.00
P Moyes	Bus shelter cleaning for Dec & Jan	£50.00
NARS	Donation	£30.00

15. Planning

a. Long Stratton Applications 2018/0111 & 2018/0112

Nothing to report.

b. Swainsthorpe – Ben Burgess Application 2018/2631

Nothing to report.

c. Review of Planning Meeting Decisions

Those applications, along with the recommendations made at planning meeting/s were noted:

2019/2529 – 111 Alan Avenue

It was agreed to support the application

2019/2565 – Carmel House, Flordon Road

It was agreed to support the application.

d. Planning Decisions taken by South Norfolk Council

None.

e. Planning Appeals and Enforcements

None.

16. Items for Next Agenda

None.

17. Date of Next Meeting

Tuesday 31 March 2020, 7.30pm.

The meeting closed at 9.12pm.