



Newton Flotman Parish Council Meeting Minutes

16th July 2024, 7:30pm, Church Room, Newton Flotman

Present: Paul Weeks (Chairman) Maria Hutson (Clerk)
Bruce Turnbull
Drew Broad
Cate McNerney

2 members of the public
District Councillor John Cook

- 1) To consider accepting apologies for absence
Apologies received and accepted from Lesley Crump
- 2) To receive declarations of interest on items on the agenda and consider any requests for dispensations
Paul Weeks and Bruce Turnbull declared an interest in item 8d as they are members of the Long Stratton Medical Partnership's Patient Participation Group.
Drew Broad declared an interest in item 8b as he is on the Village Centre Committee.
Paul Weeks and Drew Broad declared an interest in item 8f as they are on the Neighbourhood Plan Steering Group.
Cate McNerney declared an interest in 14a as she is a neighbour
- 3) To approve and confirm minutes of the last full council meeting on 25 June 2024
These were agreed as a true record of proceedings with no amendments.
- 4) Matters arising from previous minutes
None
- 5) Public Participation – an opportunity for the public to ask questions or to make comment and for any District or County Councillor reports
District Cllr John Cook - A third consultation on the electric Pylons is coming to an end. Shotesham Ford has now been closed with a consultation to follow on the long-term plans. Cllr Cook has attended the South Norfolk community awards with Newton Flotman Climate Care who were shortlisted for an award. Cllr Cook is still in contact with Cllr Elmer regarding Flordon Road improvements to reduce speed
- 6) To review any correspondence received (that is not already on the agenda) – **for information only**
Lithium-ion batteries Bill campaign
Roadside Nature Reserve
Parish Partnership
These were noted

- 7) Councillor updates (to hear reports from Councillors on any parish activity they have undertaken since the last meeting, and which is not on the agenda) – **for information only**
Town and Parish Council Forum attended by Andy Broad, Paul Weeks and Maria Hutson. A summary of the forum was shared.
- 8) Regular Items – to receive any updates and to agree any necessary action in relation to
- a) Highway issues
Flordon Road Parish Partnership project - the design is finalised and will be issued to the contractor imminently. An update with the installation date from the contractor is expected soon.
 - b) Newton Flotman Village Centre & Alan King Playing Field
Nothing to report
 - c) Church activities
Nothing to report
 - d) Patient Participation Group
Nothing to report
 - e) Youth Club
A member of staff will be moving on during the summer. YMCA have asked to extend an additional week into the summer and start a week later due ensure a new youth worker has been recruited. Waiting on availability of village centre
 - f) Neighbourhood Plan
It is progressing well. The pre-submission regulation 14 Neighbourhood Plan will be brought to a future meeting, hopefully September
- 9) Discussion on a management plan for access to the river Joy Avenue
There were discussions of the most suitable way to manage this area and feedback from the Household survey was also shared. It was decided to reduce the cutting of the footpath to quarterly from 2025. There will be no further cutting of the other brambles/weeds beside the river as it was felt that the both the costs and risk involved was too high for this to be viable.
- 10) Discussion on organising future village events
VE Day and Norfolk Day both raised as possible events to celebrate in 2025. Further discussions will be undertaken with local groups and budgets considered at a future meeting
- 11) Periodic items
- a) To consider the revised Financial Regulations
All in agreement
 - b) To consider the revised Internal Control Policy
All in agreement
 - c) To update the FOI Publication Scheme
All in agreement
 - d) To consider seminar attendance for the clerk
All in agreement, clerk to book onto seminar
- 12) Finance
- a) To receive the 1st quarter accounts
This was noted
 - b) To note receipts and payments made since the last meeting
Receipts

None

Payments

Unity Bank	Bank Charges	£18
Anglia Water	Allotment	£14

These were noted

c) To agree invoices for payment

Pam Moyes	Bus shelter cleaning	66.50
M Hutson	July Salary and Expenses	697.71
Norfolk Pension Fund	July Pension Contribution	191.17
HMRC	PAYE Month 4	43.60
Nurture	Cutting of Village centre grass	127.79
Excite	Cutting of green and Joy Avenue	240.00
Rachel Legget	Neighbourhood Plan Stage 2b	2,224.30

These were agreed and will be authorised

13) Planning

a) [2024/1881 | Single storey side extension and first floor front dormer extension | The Poplars Flordon Road Newton Flotman Norfolk NR15 1QX \(southnorfolkandbroadland.gov.uk\)](#)

To object with the following comments; "The dormer design is not in keeping with the rest of the street scene. The Parish Council objects under South Norfolk Development Management Policy - DM 3.4a - "Incorporate a good quality design which maintains or enhances the character and appearance of the building, street scene and surroundings". However the Parish Council is happy to support the single story extension although a sloped roof would be preferred."

b) To consider any planning applications that may be received after the publication of the agenda.

None

c) To note any planning decisions made

2024/11863 Lime Bank Flordon Road Newton Flotman Norfolk NR15 1PG- agreed with conditions

14) To note the date of the next meeting Parish Council Meeting – Tuesday 24th September, Village Centre, Newton Flotman, 7:30pm

Meeting closed at 21:09